

SCHOOL DISTRICT OF PRENTICE  
REGULAR MEETING OF THE BOARD OF EDUCATION  
Thursday, October 19, 2023 – 5:00 PM  
Prentice School Library

**MINUTES**

The meeting was called to order by President Erickson at 5:00 PM.

Board members present: Adams, Erickson, Gladson, Gruber, Isaacson and Pierson.

Board members absent: Blomberg, Gierman and Palmquist.

Motion Gruber, second Adams to approve minutes from the September 19, 2023 regular meeting correcting on page 2 Mrs. Blomberg reported to Mrs. Isaacson reported. Carried

Motion Adams, second Gladson to approve the Financial Statement. Carried

Board member Blomberg arrived at 5:08 PM.

Motion Isaacson, second Gruber to approve the Vouchers. Carried

**OCTOBER DISBURSEMENTS**

|                        |               |                    |
|------------------------|---------------|--------------------|
| P/R CKS #              | 19247 – 19406 | \$170,965.48       |
| GEN CKS #              | 60032 – 60117 | \$355,405.00       |
| FED W/H FICA STATE W/H |               | \$57,086.42        |
| STRS/WRS               |               | <u>\$30,742.94</u> |
| TOTAL DISBURSEMENTS    |               | \$614,199.84       |

Community Input:

Erickson read a Thank You note from Mid-State Truck for purchase of bus.

Per Wendy Sielaff live streaming of Volleyball Tournament will be on focus thru Youtube.

The Principal's Report was started by Mr. Bergman:

-A \$2,000 donation was made by Prevail Bank to the School for the Track Project.

-Tomorrow will be a Professional Development Day for Teachers to be held in Marathon.

Mrs. Isaacson continued the Report.

-Goals have now been set. Now time to collaborate.

-Football is done.

-Cross-County Sectionals are this Saturday.

-Volleyball Regional Game will be here this Thursday.

Carl and Sofie were introduced at the meeting. Both are Foreign Exchange Students from Germany. Both would be Juniors. They both said they have been involved in many activities around the School.

-Community Service Day was yesterday, went very good.

-Mrs. Isaacson will be out for a few weeks.

The District is currently using Baird for the budgeting process. Mr. Bergman talked about using Baird in 2023 – 2024 for Budgeting and Operational referendum. The Budgeting portion would be \$4000 and the Referendum portion would be \$2000. Adams asked about mapping out for the future on how increases are given. Mr. Bergman said around 90% of districts in the state use Baird for their budgeting.

Motion Adams, second Blomberg to continue with Baird in 2023 – 2024 for Budgeting and Operational Referendum. Carried

Handed out were the 2023-2024 Revenue Limit Worksheet and Hypothetical Summary of Cash Defeasance sheets. The Defeasance sheet is showing Defeasance of \$600,000 going into escrow to pay down the building loan. This would over time save the District an estimated \$281,363. Mr. Bergman plans to have Kevin from Baird at a future meeting, he was unable to attend tonight.

Motion Blomberg, second Gladson to approve a Defeasance Amount of \$600,000 on Referendum Debt 2023-2024. Carried

Leaves without pay have been talked about in the past. Handed out and discussed was proposed Policy 3.1.3 LEAVES – WITH NO PAY.

Agenda Item #12 Consider Personal Time Off (PTO) in place of Sick Leave was moved up. The cost of insurance to the District for Insurance is \$35,000 for a Family Plan and \$15,000 for a Single Plan. Some employees have been taking the leave without pay.

Mr. Bergman would like to change wording from Sick Leave to Personal Time Off. The suggested language change would not change if the 10 days now called Sick Days were not used would still be carried to use for retirement. There would still be the 2 Personal Days. Changes to policy 3.1.3 under general Guidelines would be in the last sentence.

Employees will pay the cost of school district portion of health insurance for each leave of absence to be deducted from payroll. This is the First Reading of Policy 3.1.3 LEAVES-WITH NO PAY.

Handed out was the current policy #830 “Community Use of School Facilities”.

Adams has heard that groups want to reserve out more than 1 year in advance, he doesn't think that should be allowed. He would like to see a change in policy language stating that. Mr. Bergman said that school events always take precedence. Change in language will reflect scheduling no more than the calendar year July 1 – June 30. This is considered the first reading.

Policy #174 Board Operations / Board Meetings was handed out. What Adams really wanted was Policy # 164 showing Board salaries. At the Annual meeting Board salaries

were increased by \$500.00. Along with that was to be discussed missed meetings. Erickson stated that missed meetings is in the policy. Currently there are no issues, in the past actions have been implemented when required. The Salary portion of the Policy will be updated to reflect the changes to salaries.

Handed out was the only bid for snow plowing the District received. The bid is from Haubert Snow Plowing LLC. The District has contracted with them in the past and have done a good job. Discussed was the need for snow removal from the site on a timely basis. Adams said the Village would assist in snow removal for a fee. Motion Blomberg, second Adams to accept the bid for snow plowing from Haubert Snowplowing LLC. Carried

Board member Palmquist wanted to have input on Agenda Item #14 Snow Days. She had called Erickson to see if that could be tabled until she was present. Erickson checked with WASB to see if that could be done. They said it could with a vote. Motion Erickson, second Pierson to Table agenda item # 14 Consider Snow Days 2023-2024 to a future meeting. 4 yes votes, 3 no votes. The motion carried.

Motion Blomberg, second Adams to approve 2 students for the Start College Now Program. Carried

Blomberg had questions regarding moving funds within the Activity Accounts. Discussion occurred regarding moving dollars in accounts that haven't been used in a while to the Student Liaison and Principal's Accounts. Mr. Bergman and Wendy had done this a number of years back. They will do this again using no activity in an account for the last 5 years as a guideline.

Leah Nehls was introduced to the Board as the Student Liaison to the Board.

Motion Adams, second Gruber to Table item #17 Update on Resolutions from WASB Policies and Resolutions till the November meeting. Carried

A number of Board members attended the WASB Regional Meeting and Workshop. Adams received the level 1 Award. The WASB State Convention will be held in January. As of now Board Members planning to attend are Adams, Erickson, Gierman and Pierson.

Reviewed the handed out 2023-2024 Revenue Limit Worksheet. The District will get \$325 more per student than last year. There will be \$40,000 less aid than anticipated. The Tax Levy will be \$2,787,663 with a Levy Rate of 0.00636009. Working on finalizing the Budget now.

The 2024-2024 FTE Student count is at 380, last years count was 398. There are 18 students enrolled in the Rural Virtual Academy.

A Special Meeting Date is set for October 31, 2023.

Motion Blomberg, second Gladson to adjourn. Carried

The meeting adjourned at 6:25 PM.

Respectfully Submitted,

Board of Education Clerk, Darrell E. Pierson