

SCHOOL DISTRICT OF PRENTICE
REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, October 17, 2022 – 7:00 PM
Prentice School Library

MINUTES

The meeting was called to order by President Erickson at 7:00 PM.

Board members present: Adams, Blomberg, Erickson, Gierman, Gladson, Gruber, Isaacson and Pierson.

Board member Palmquist was absent.

Motion Gierman, second Blomberg to approve minutes from the September 20, 2022 regular board meeting. Carried

Board member Palmquist arrived at 7:03 PM.

Motion Blomberg, second Gierman to accept the Financial Report. Carried

Motion Palmquist, second Adams to accept the Vouchers. Carried

OCTOBER DISBURSEMENTS

P/R CKS #	17365 – 17520	\$168,601.65
GEN CKS #	59154 – 59236	\$224,411.66
FED W/H FICA STATE W/H		\$56,451.32
STRS/WRS		<u>\$29,665.82</u>
TOTAL DISBURSEMENTS		\$479,130.45

Community Input:

Emily Blomberg asked about the Wednesday meeting to be held at school. Mr. Bergman said this Wednesday, October 19th at 5:00 PM there will be an open house at the school. People can come in and tour the school buildings. He and Mrs. Isaacson will be present to answer any questions.

The Principal's Report was given by Mrs. Isaacson:

- Community Service Day will be this Friday.
- Volleyball Tournament will be held at Prentice tomorrow night.
- Cross County Sectionals will be this Saturday.
- Home Coming went very well.
- Mentoring of younger students by High School students going well.
- This Wednesday at 1:00 PM there will be a speaker coming to school to address students.
- The garden has been amazing.

For a while now Mrs. Isaacson has been working on graduation requirements. Handed out were current requirements and revised Graduation Requirements. The revised sheet has two possibilities A. High School Diploma and B. Honors Diploma, both having a minimum of 24 credits. Discussed were pros and cons of the two options. Students do have different career paths after graduation.

Motion Adams, second Blomberg to go with the revised Graduation Requirement sheet options A. High School Diploma and B. Honors Diploma and put in the Hand Book starting next year. Carried

Handed out was the School District of Prentice Hypothetical Summary of Cash Defeasance prepared by Robert W. Baird Company and the 2022 – 2023 Revenue Limit Worksheet. As discussed at last months meeting the increased valuation of land in the district could keep the Levy Rate about where it has been while increasing dollars to pay down the building debt. This would be a savings in interest of \$199,516. The cost to have Baird do the transaction would be \$15,000.

Motion Erickson, second Gruber to approve the \$405,000 funds for Defeasance. Carried

The District is currently paying Substitute Teachers \$100 per day. Other Districts in the area are at \$125. Mr. Bergman would like to increase to the \$125.

Motion Blomberg, second Palmquist to increase Substitute Teacher pay to \$125 per day. Carried

Regarding Student Enrollment 2022 – 2023 even though enrollment has actually increased the district is still in the declining enrollment category.

Discussion occurred regarding information regarding payment tracking of School Vouchers. Adams would like to see where the dollars are at in the various categories thru out the year. He said doesn't know where the dollar amounts are until the end of the year. He would like to see a monthly or bi monthly summary. Mr. Bergman said that is also tied to revenues as they can come in on a non scheduled basis. Adjustments don't get made until the end of the budget cycle. Pros and cons were brought up. Per Erickson if the intent is to look at monthly and board members recommend where changes should be made is not a function of the board. The administrator is paid to run the school on a daily basis. He would have no problem with some sort of a tracking thru the year.

A motion was made by Adams, seconded by Gladson to do a bi annual reporting of the vouchers. Erickson reminded that this was a discussion item on the agenda and not something that can be acted on tonight. The motion died. Erickson asked what consensus of the board would be. Most members were fine with a bi annual reporting.

Adams brought up that by state law the district has to have an evaluation system for Staff and Administration. He doesn't think that is in place. Mr. Bergman said that Administration does follow state guidelines regarding evaluations that are quite detailed including in class room visits. Erickson said that evaluation of the Principal is the Administrator's responsibility. The board does evaluate the Administrator and has used a form in the past. Will get a copy of that form to board members before the next regular board meeting.

WASB Regional meeting was attended by a number of board members. Adams and Gladson attended the workshop before the meeting. Board meetings do not have to follow Roberts Rules of Order. Having Policies being in place was mentioned many times. If a board member is going to abstain from the vote they should really leave the room during discussions so they don't potentially bias any one. The regular meeting was informative. Randy Erickson was elected to a three year term on the WASB Board of Directors Region 2. He also has been placed on the Policy Committee which meet in Madison. As of now Erickson and Adams are planning to attend the WASB Annual Convention to be held in January.

Discussed the handed out 2022 – 2023 Revenue Limit Worksheet. The sheet is showing an All Fund Tax Levy of \$2,863,287 with a Levy Rate of 0.00800081.

There are 12 Prentice students enrolled in the Rural Virtual Academy for the 2022 – 2023 school year.

Regarding purchase of a Ford Transit van. Gladson checked with 3 Ford dealers who say they can't order configured from the factory as a 10 passenger vehicle. Previously Abbotsford Ford has told Mr. Bergman they can, they couldn't guarantee a delivery date. Discussion occurred as to what direction to proceed. A smaller vehicle doesn't carry the needed number of passengers. New Suburban's are very high priced as are used high mileage vehicles. To go with anything larger a CDL driver is required by law. Motion Pierson, second Gierman to have Mr. Bergman order the Ford Transit van that can carry no more than 10 passengers configured as such from the factory. Gladson no vote. Balance yes votes the motion carried.

A Special Meeting date has been set for Thursday, October 31, 2022 at 6:00 PM.

Motion Blomberg, second Gladson to adjourn. Carried

The meeting adjourned at 9:15 PM.

Respectfully Submitted,

Darrell E. Pierson, Board of Education Clerk